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Ramoan and Culfeightrin

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St James' Church
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Ballycastle
BT54 6 EG

Diocese of Connor

Ramoan Parish Church

Ballycastle

**Graveyard Regulations
and Charges**



Church of Ireland

A province of the Anglican Communion

Graveyard Fees

REGISTRATION OF AN INTEREST IN INTERMENT SPACE

Registration of each new burial space:

To be paid by bona-fide subscribing* parishioners:	£100 Single Plot, £200 Double
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To be paid by non-parishioners or non-subscribers with close Family links to the Parish	£300 Single Plot, £500 Double
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*See footnote at end of document

CHARGES FOR PERMISSION TO ERECT HEADSTONES

A fee of 15% of the total cost for the work carried out is payable to
“The Parish of Ramoan” C/o The Treasurer, Mrs. H.McKeown, 11 Whitepark Court,
Ballycastle BT54 6WQ

CHARGES FOR OPENING INTERMENT SPACE

<u>To be paid by subscribing parishioners:</u>	<u>No Charge</u>
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To be paid by non-parishioners and <u>non-subscribers:</u>	<u>£180.00</u>
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To be paid by bona-fide subscribing* parishioners, for the interment of <u>cremated remains in an existing grave</u>	<u>No Charge</u>
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To be paid by non-parishioners and non-subscribers for the interment of <u>cremated remains in an existing grave</u>	<u>£50.00</u>
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*Payment to the gravedigger is in addition to the above and is arranged with the Undertaker.

*See footnote at end of regulations

Footnote:

*A subscribing parishioner, either resident or accustomed, is defined as one who accepts the ministry of the Church of Ireland and has been subscribing to the funds of the parish through the parish financial system, either through regular giving or as a one-off donation. It must be contributed in such a manner that a receipt could be demanded for it. General Sunday cash collections are not recordable and therefore are not considered as qualifying subscriptions.

Revised by Ramoan Select Vestry 6th October 2014

Effective From: 1st January 2015

PARISH OF RAMOAN

ALL GUIDELINES SHOULD BE READ IN CONJUNCTION WITH
CHAPTER 12 OF THE CONSTITUTION OF THE CHURCH OF
IRELAND AND WITH THE DIOCESAN REGULATIONS.

Throughout these documents the term “officiating member of the clergy”
normally refers to the incumbent/rector. In the event of a vacancy, the
officiating member of the clergy is the Rural Dean.

GOVERNING REGULATIONS

1. The burial ground at St James’s Church, 40 Ramoan Road, Ballycastle, BT54 6EG is managed by the officiating member of the clergy and churchwardens of the parish in accordance with these Parish Graveyard Regulations.
2. All committals should follow a Christian burial service and be conducted by a minister who is authorized to do so by the officiating member of the clergy and churchwardens.
3. Any requests to register an interest in an interment space, for permission to bury, or for the erection of headstones or grave surrounds, or alterations to these, must be directed to the officiating member of the clergy and churchwardens or to Mr.F.H.Girvan, Graveyard Registrar, 47 Moyle Road, Ballycastle BT54 6LG, who will respond on their behalf.
4. Normally the holder of burial registration papers or a funeral director acting on their behalf will make application for burial to the officiating member of the clergy and churchwardens or to the graveyard registrar, who may respond on their behalf. These papers should be produced before a burial can take place.
5. The precise location of any new interment space will be determined at the time of need by the officiating member of the clergy and churchwardens, provided that suitable space is available in the graveyard at that time. The registration of a burial space does not confer legal title or exclusive right of burial.
6. When members of a family have been buried in a particular place, and following the death of the person whose name appears on the burial registration paper for that burial space, a family member/s may apply to the officiating member of the clergy and churchwardens or to the graveyard registrar on their behalf, for the registration of interest in that space to be transferred to themselves or another family member.

6. (continued) When such a transfer of interest has been approved by the officiating member of the clergy and churchwardens, either the existing burial registration paper should be endorsed accordingly, or the existing burial registration paper surrendered and a new paper issued. Other relevant parish documents should be amended accordingly.

7. Prior to installation or alteration, all plans and proposed designs for headstones, flagstones, surrounds and for any treatment of the grave surface must be submitted in advance to the officiating member of the clergy and churchwardens for approval. In all cases permission must be given in writing before work commences.

8. Any proposed inscription or alteration to an inscription must be approved in advance by the officiating member of the clergy.

9. No permanent memorial marks, other than those approved above, may be placed on graves. Any hazardous or dangerous memorial or surround may be removed or laid flat in the interests of safety.

10. As the burial ground is subject to natural settlement, the registered holder of the burial registration papers should ensure that headstones, flagstones, memorials and grave surrounds are at all times maintained in good order.

11. Unauthorised memorials may be removed by instruction of the officiating member of the clergy and churchwardens at the expense of those holding the burial registration papers.

The charges outlined below are those approved by the Diocesan Council for this burial ground. Please note that interment spaces remain the property of the Church of Ireland. The charges itemised are payable in advance to "The Parish of Ramoan" c/o The Treasurer, Parish of Ramoan, 3 Station Street, Ballycastle BT54 6AP

GRAVEYARD RULES

1. The officiating member of the clergy and churchwardens shall have the power to remove any bush, shrub or other form of growth which they consider detrimental to the burial ground or to any other interment space.

2. Artificial wreaths or other adornments are not permitted in the churchyard.

3. No trees, shrubs (including rose bushes) and flowers shall be planted on any grave.

4. The placing of floral tributes, shrubs, flower vases and other containers shall be restricted to the shelf of the headstone or the concrete base.

5. The time of the burial must not be arranged without prior permission of the officiating member of the clergy and churchwardens and reasonable notice must be given.

6. No burial may take place within 30 minutes of or during times of Divine Service.

7. Each single grave plot shall not measure more than **9ft x 4ft/2.74m x 1.20m** or less than **7.6ft x 3.6ft/2.3m x 1.1m**.

8. No coffin shall be laid in any grave nearer to the surface than 3ft 3 inches/1 metre, measuring from the upper part of the coffin.

9. No coffin shall be buried within 12 ft/ 3.66 metres of the fabric of the church except in an existing vault.

10. Foundations of headstones must be a minimum of 0.225 metres deep from ground level and have a minimum width of 0.8metres single, 1.2 metres double. No monument other than a headstone not exceeding a height of 1 metre, width of 0.8 metre (double grave 1.2 metres) and not less than 75mm thick, shall be erected over a grave. Each monument shall be of suitable stone, of simple design and be firmly secured on a concrete slab foundation below ground level.

11. A fee will be charged where cremated remains are being interred in an existing grave.

12. No interest in any particular interment space shall be registered until point of need.

13. In the interest of graveyard maintenance, surrounds are not permitted. No new area of grave space will be permitted to be enclosed or covered by curbstones, plinth stones, rails, chains or any other manner. The laying of stone chipping or similar material on the grave space is not permitted.

14. All floral and other tributes may be removed from the grave 4 weeks after the interment, on the instruction of the officiating member of the clergy and churchwardens. Dead flowers, wreaths etc. must be placed in the large green bin designated for that purpose.

15. No major or disruptive grave maintenance work may be carried out on a Sunday.

16. No domestic animals other than guide dogs are to be brought into the graveyard.